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NABP Verify Program- North Carolina

Hurricane Helene Relief Efforts-Out of State Licensed Pharmacists

Current NABP Verify Subscribers: You will need to obtain a North Carolina Hurricane Helene Verify credential specific to this emergency response by following the steps below. You are not required to take any additional steps with the NC Board of Pharmacy via their licensure gateway.

- 1. Go to https://dashboard.nabp.pharmacy/#/login
- 2. Click on Individual or Business Customers tile
- 3. Sign into your NABP e-Profile
- 4. Click on the NABP Verify program tile
- 5. Select Add a New State Credential on the Verify program landing page
- 6. Complete the review of your state licenses
- 7. On the *Credential Selection* page please select; **North Carolina-Hurricane Helene**
- 8. Complete the rest of the application process until you are prompted that the new credential has been added.
- 9. You will receive an email confirming the addition of this new credential.
- 10. NABP will be updating the North Carolina Board of Pharmacy on a daily basis with those that have obtained the Hurricane Helene Verify credential. You may confirm by viewing the current <u>List of</u> <u>Emergency NC Verify Holders</u> on the NC board website at the NC <u>Helene Relief & Recovery</u> Page

** If your current Verify monitoring subscription expires during this emergency period, you will need to follow the procedures below to continue using the Verify program for the Hurricane Helene relief effort in North Carolina.

New NABP Verify Program Applicants: Registration and Coupon Code Redemption Procedures

Below are the procedures to obtain and redeem a Verify coupon code that will be provided by NABP staff. This coupon code will cover all costs of license monitoring by NABP Verify for the duration of the Hurricane Helene emergency in North Carolina.

- 1. Contact NABP Customer Engagement staff:
 - a. Online at **<u>nabp.pharmacy/help</u>**, then select *Live Chat* located on bottom right of page
 - b. Email us at help@nabp.pharmacy
- 2. Once the NABP team has validated you are a licensed pharmacist with an NABP eProfile they will provide you with a unique discount code for use during the NABP Verify application process.

- 3. Go to https://dashboard.nabp.pharmacy/#/login;
- 4. Click on Individual or Business Customers tile;
- 5. Sign into your NABP e-Profile;
- 6. Click on the NABP Verify program tile;
- 7. Click on Subscribe to NABP Verify;
- 8. Review your current states of licensure on file with NABP;
- 9. On the Credential Selection page please select; North Carolina-Hurricane Helene;
- 10. Complete the remaining application steps;
- A Check out screen will appear and will require the input of a credit card and billing address.
 **Please Note: The payment page will require you to enter your credit card information; however, it will NOT be charged if you also correctly enter the coupon code. Both forms of payment must be entered. The total amount charged should show \$0. Then click "Subscribe".
- 12. Insert the code distributed to you by NABP staff into the coupon code field. For best success:
 - a. Be sure to carefully type in the coupon code
 - b. Clear any spaces before or after the code in the coupon field
 - c. Check that you are seeing the full screen and not using a partial screen to ensure you're seeing all of the fields and prompts
 - *d.* Once you hit "apply" the code will reduce the Order Total payment amount to \$0.00.

Please note: If you experience difficulty with the code, please <u>contact our customer</u> <u>engagement department</u> instead of proceeding with the purchase of \$50.00.

	Pay	vment	Page	Before	Coupon	Code	(exampl	le)	
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Contact Informat	tion		<u>edit</u> 🖌	Order Summary		
fnOneSixSevenOneTw NABP.QA+UAT16712P	o InOneSixSevenOneT @GMAIL.COM	wo		NABP Verify Subscription -1 Year	\$	
Billing Information	on			Coupon Code		
Cards Accepted	MEX					
Card Number*				Subtotal	\$!	
				Order Total	\$50.	
Expiration Month*	Expiration Year*	cvv 🧉) *			
Country*						
United States	\$					
	Addre	55 Z				
Address can't be blank						
City"	State	te 🜲	Zip/Postal*			

Payment Page After Coupon Code (example) => Order Total is \$0.00

NABP National Association of Boards of Pharmacy		
Required fields are marked with asterisks (*)		
Contact Information	Order Summary	
First Name* Last Name* fnThreeThreeEightOne InThreeThreeEightOne	NABP Verify Subscription -1 Year	\$50.00 uso
Email* NABP.OA+UAT3381T@GMAIL.COM	Coupon Code	
	nvuat-723892	Apply
Continue	nvuat-723892: NVUATCODE100% 100%	<u>Remove</u>
Billing Information		
	Subtotal	\$50.00 uso
	Order Total	\$0.00 uso

- 13. Once you click Subscribe you will see a confirmation page.
- 14. Once your application has been reviewed and approved you will receive an email from NABP to the address listed on your e-Profile. You may additionally want to check your spam folder if you do not see an email. If no email has yet been received that means your application is still under review.
- 15. Upon approval you can go back to your *e-Profile Individual Services* Page and click on the upper right corner of the page and then *My e-Profile Information*. Click on the **NABP Verify** tab near the bottom to retrieve your state credential and monitoring subscription information.
- 16. You will also receive an email from our contracted vendor *Open Badges* with a URL link to a digital badge that can provide a real time status of your NABP Verify monitoring subscription and issued state credentials. You can share your credentials from the URL in this email or the link will always be available in your e-Profile (desktop or mobile app).
- 17. NABP will be updating the North Carolina Board of Pharmacy on a daily basis with those that have obtained the Hurricane Helene Verify credential. You may confirm by viewing the current <u>List of</u> <u>Emergency NC Verify Holders</u> on the NC board website at the NC <u>Helene Relief & Recovery</u> Page
- 18. If you have additional questions, please contact our customer engagement department.
- **19.** Answers to frequently asked questions about NABP Verify can be found on NABP's website at https://nabp.pharmacy/programs/licensure/verify/