

President Keith Vance called the meeting to order at 10:00 am with Board Members Robert Graves, Andy Bowman, Ashley Duggins, and Bill Mixon on the call. Board Member Gene Minton was absent.

#### Ethics Statement & Welcome

President Vance read the Ethics Statement regarding conflicts of interest and/or appearances of conflicts of interest of any Board member. No conflicts were noted by Board members.

#### Consideration of Minutes of the February Board Meeting and March 2, 2020 Conference Call

The members received the February 17, 2020 meeting minutes and the minutes of the March 2, 2020 teleconference meeting for review. It was moved by Mr. Mixon, seconded by Mr. Graves, to approve the minutes as submitted. The motion passed with no dissenting votes.

#### DHHS Controlled Substances Reporting System Annual Report

The North Carolina Department of Health and Human Services must provide an annual report to a number of entities, including the Board of Pharmacy, concerning the Controlled Substance Reporting System. Included are a number of demographic tables. Noteworthy is an overall decrease in the number of controlled substance prescriptions dispensed in 2019, as compared to 2018. The report also notes that DHHS intends to continue work to increase technical integrations into clinical workflows, which it hopes will increase the number of prescribers and dispensers that access the system.

#### Financials

The members received the monthly financial report prior to this meeting. The members reviewed the report and had no question.

#### Permit License//Registration Renewal Update

Missy Betz, Director of Licensing, updated the Board the final renewal season numbers, which tracked slightly above last year's numbers..

#### Board Election Update

Ashley Duggins received a substantial plurality of the votes in the Central District member election and has been certified as the winner during the March 2, 2020 teleconference meeting.

Wallace Nelson received the most votes in the Northeastern District member election but did not achieve a substantial plurality. Cornelius Toliver received the second highest vote total and, by statute, could call for a runoff. He did, and the runoff election began on March 11, to run through March 25. So far 689 votes have been cast. Board members agreed to a Thursday, March 26, 2 pm teleconference to review and certify the results of the runoff election.

Mr. Campbell noted that the total votes cast (2,750), while still a low percentage of eligible pharmacists, was a substantial improvement over the total votes cast in the 2016 election (1,941). And it is the fourth highest total cast in the 19 board member elections held since 1987. It is not possible, of course, to know exactly what variable contributed to the increase, but linking the elections to the renewal period seems to have helped.

#### 2020 Board Member Retreat Planning

The 2020 Board Member Retreat will be held at the Carolina Inn in Chapel Hill. On Monday, July 20, the members will convene for required ethics training, Mr. Campbell has informed staff at the Ethics Commission that there will be 10 open seats available for non-Board members needing the ethics training. This will be followed by Board Staff departmental presentations and required statutory training. On Tuesday, July 21, the Board will convene its regular business meeting, to be followed by discussion and action on retreat topics. Mr. Campbell asked Board members to email retreat discussion topics.

#### NABP Annual Meeting, May 14-16, 2020, Baltimore, MD

Mr. Campbell stated the NABP Annual Meeting was likely to become a virtual meeting with 2 call-in business sessions that would include the annual report, consideration of resolutions and the election of the executive committee. Details to follow.

#### NABP Call for Task Force and Committee Volunteers

NABP is calling for volunteers for committees and task forces. Incoming President Tim Fensky will appoint these over the summer. Mr. Campbell asked that those interested to email him their latest resume.

#### Statements of Economic Interest Due April 15, 2020

Staff reminded Board members that annual statements of economic interest are due to the Ethics Commission by April 15, 2020.

Investigative Statistics

Josh Kohler, Director of Investigations, presented the February 2020 investigations report.

Mr. Mixon asked for a report on pharmacy closures of all types to be presented at the April meeting.

Reports to the Board

No one spoke during the Reports to the Board agenda item.

Consent Agenda

On a motion from Mr. Minton, seconded by President Vance, the Board approved the consent agenda as presented. The motion passed with no dissenting votes.

The following items were approved.

**Prehearing Conference****Consent Orders****Reciprocity Candidates**

License Number	FirstName	Last Name	License Type	Licensed Date
29363	Audra	Hecker	Pharmacist	1/23/2020
29365	Brad	Petersen	Pharmacist	1/23/2020
29362	Kristen	Egert	Pharmacist	1/23/2020
29364	Amie	Mizell	Pharmacist	1/23/2020

29369	Nicklas	Armellino	Pharmacist	1/30/2020
29373	Jacob	Potts	Pharmacist	1/30/2020
29374	Kristen	Roche	Pharmacist	1/30/2020
29371	Denise	Klinker	Pharmacist	1/30/2020
29375	Jacquelyn	Rossi	Pharmacist	1/30/2020
29376	Tauseef	Salim	Pharmacist	1/30/2020
29372	Keisha	Moye	Pharmacist	1/30/2020
29370	Helen	Cheong Xiao	Pharmacist	1/30/2020
29383	Kathryn	Petersen	Pharmacist	2/6/2020
29228	Erik	Berg	Pharmacist	2/6/2020
29380	Jojo	Entsuah	Pharmacist	2/6/2020
29381	Ashim	Ghosh	Pharmacist	2/6/2020
29384	Gail	Smith	Pharmacist	2/6/2020
29382	Raymond	Nash	Pharmacist	2/6/2020
29390	Carl	Ndangoh	Pharmacist	2/13/2020
29389	Margaret	McNamara	Pharmacist	2/13/2020
29391	Lauren	Thomas	Pharmacist	2/13/2020
29392	Erin	Williams	Pharmacist	2/13/2020
29388	Sarah	Anderson	Pharmacist	2/13/2020

**CPP Candidates**

License Number	FirstName	Last Name	Licensed Date
700237	Daniel	Wolverton	1/31/2020
700236	Marina	Snellings	1/31/2020
700235	Sarah	Russell	1/31/2020
700234	Leah	Edenfield	1/31/2020
700238	Catherine	Travis	2/4/2020
700239	Amber	Yopp	2/14/2020

### **Increase in Pharmacists to Technician Ratio**

Permit Number	Permit Type	ProcessType	Status	Complete Date
12694	Harris Teeter	PT Ratio Change 1:3	Complete	2/13/2020
12135	Wal-Mart	PT Ratio Change 1:4	Complete	2/4/2020
07913	Wal-Mart	PT Ratio Change 1:4	Complete	1/30/2020
12231	Walgreens	PT Ratio Change 1:4	Complete	1/30/2020
12524	Wal-Mart	PT Ratio Change 1:4	Complete	2/12/2020
14050	Mast Long Term Care	PT Ratio Change 1:3	Complete	1/27/2020
13558	Walgreens	PT Ratio Change 1:3	Complete	2/3/2020
10454	CVS	PT Ratio Change 1:4	Complete	2/4/2020
04631	HealthSmart	PT Ratio Change 1:4	Complete	2/5/2020

10151	Village Pharmacy	PT Ratio Change 1:3	Complete	2/12/2020
09392	Sam's Club	PT Ratio Change 1:4	Complete	1/27/2020
09021	WEB Pharmacy	PT Ratio Change 1:3	Complete	2/5/2020
12100	Wal-Mart	PT Ratio Change 1:4	Complete	2/17/2020

### DHHS Updates on Coronavirus Response

On March 10, 2020, Governor Cooper declared a state-wide state of emergency to coordinate response to the COVID-19 (coronavirus) outbreak.

Mr. Campbell elected to waive the in-person permit meeting, noting approved pharmacies and DMEs would be issued license numbers and notified by licensing staff every two weeks during this time.

The Governor's emergency declaration also triggers operation of the Board's Emergency Services Waiver order. That waiver speaks specifically to pharmacists and nationally-certified technicians who are not licensed in North Carolina providing services in North Carolina during the declared emergency and to pharmacies that need to temporarily relocate as a result of the declared emergency.

The Emergency Services Waiver allows a pharmacist or nationally-certified technician who has a license and registration in good standing in another state to practice in North Carolina during the declared emergency without being licensed or registered with the Board, provided the pharmacist and pharmacist-technician is pre-cleared to do so. NABP is working on the NABP Passport, a license verification process administered by the National Association of Boards of Pharmacy to assist in the pandemic response. Out-of-state pharmacists and out-of-state certified technicians who wish to practice in North Carolina during the declared state of emergency would need an NABP Passport to do so. The NABP Passport is a license verification process administered by the National Association of Boards of Pharmacy to assist in the pandemic response. Mr. Mixon motioned to allow Mr. Campbell to authorize acceptance of NABP Passport by NCBOP and was seconded by Dr. Bowman with no dissenting votes.

Discussion turned to the possibility of creating a pathway for the temporary reactivation of certain pharmacist licenses to provide patient care during the state of emergency should the need arise and what the criteria would be. The reactivation would be revoked at end of state of

emergency. Mr. Graves motioned to authorize staff to issue a waiver order implementing a license reactivation option and was seconded by Mr. Mixon with no dissenting votes.

Next topic involved efforts by pharmacies and pharmacists to adjust workflows and processes within a pharmacy to reduce the risk of person-to-person coronavirus transmission. It was recognized that the pharmacist-manager is the person authorized by law to ensure compliance with these standards. Improper interference with a pharmacist-manager's carrying out these duties and responsibilities subjects a pharmacy permit to potential disciplinary action, up to and including revocation. Likewise, a person licensed by, or registered with, the Board who improperly interferes with a pharmacist-manager's carrying out these duties and responsibilities is subject to potential disciplinary action, up to and including revocation. Dr. Bowman motioned that the Board supports implementing remote services for the duration of state of emergency only and was seconded by Mr. Mixon with no dissenting votes. Consensus of the Board was to allow Mr. Campbell to submit strongly worded statement in support of pharmacies to put into practice ways to limit point to point contact.

Many incoming calls concerned hand sanitizer and its preparation. The federal Food and Drug Administration has issued guidelines to the preparation of alcohol-based hand sanitizer. Board staff have consistently advised that pharmacies should exercise professional judgment and follow best practices in preparing hand sanitizer products during the COVID-19 pandemic response.

Mr. Campbell noted he would continue with his daily updates. He commended not only Antoine Pryor and Kristin Moore for their work during this time and also of the entire NCBOP staff.

### **Closed Session**

On a motion from Mr. Graves, seconded by Dr. Vance with no dissenting votes, the Board moved into closed session to discuss possible summary suspensions.

When open session resumed on a motion from Dr. Vance, seconded by Mr. Graves with no dissenting votes. Dr. Vance stated that the Board summary suspended License No. 13817 issued to Roxane Marie Bartos.

On a motion from Dr. Bowman, seconded by Mr. Mixon with no dissenting votes, the Board adjourned the meeting at 11:50 am.

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Dr. Keith Vance, President

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Gene Minton

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William A. Mixon

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Robert Graves

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Dr. Andy Bowman

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Dr. Ashley Duggins