

President Gene Minton called the meeting to order at 9:00 am with Board Members Stan Haywood, Bill Mixon, Keith Vance, Robert Graves, and Andy Bowman present. Also present were Executive Director Jay Campbell, Board Counsel Clint Pinyan, Associate Executive Director Ellen Vick, Director of Investigations Josh Kohler, Director of Inspections Krystal Stefanyk, Director of Licensing Missy Betz, Director of Finance and Human Resources Rhonda Jones, Accounting Manager Krystal Smith, and Director of Operations Kristin Moore. Present as visitors were: Brent Slaughter, Mutual Drug; Tony Mitchum, Wal-Mart; Christine Davis, Cardinal Health; Erica Harms, Publix; Gray Stewart, Mutual Drug; Laura Cates, Kroger; Abby Hendrides, UNC/ESOP; Krishna Rana, UNC/ESOP; Lyndsey McDonald, NHA/ExCPT; Cindy Clark, NCPHP; Joe Jordan, NCPHP; Trent Gray Jr., Campbell University; Shelby Cahoon, Campbell University; Liz Collier, NCBOP; Lisa Mendez, NCBOP; Maria Fabiano, NCBOP; Loretta Wiesner, NCBOP; and Antoine Pryor, NCBOP.

Ethics Statement & Welcome

President Minton read the Ethics Statement regarding conflicts of interest and/or appearances of conflicts of interest of any Board member. No conflicts were noted by Board members.

Consideration of Minutes of the March 2018 Meeting

The members received the March 20, 2018 meeting minutes prior to this meeting for review. It was moved by Mr. Graves, seconded by Dr. Mixon, to approve the minutes as submitted. The motion passed with no dissenting votes.

Tom Buedel Resolution

Thomas Buedel retired from the Board at the end of March 2018 after seventeen (17) years of exemplary service as IT Manager.

At the March 2019 Board meeting, the Board directed staff to compose a Resolution of Appreciation for Mr. Buedel's service. Mr. Campbell presented the resolution to the Board for signatures.

Review and Action on Proposal to Create a Grant Program to Subsidize Substance Use Disorder Assessment, Treatment, and Monitoring Services for Qualified Pharmacy Personnel

At the January 16, 2018, the Board approved the recommendation from NC PHP for a Board-sponsored program to subsidize substance use disorder evaluation and treatment costs for qualifying licensees and/or registrants.

Mr. Campbell presented the final agreement to the Board members. There was one change made to the agreement, for approval by the Board, to designate the grant the L. Stanley Haywood Recovery Fund. Mr. Haywood has been a leader in pharmacy for almost fifty years and has been a strong proponent for the creation of the grant program to benefit others in the practice of pharmacy.

On a motion from Mr. Graves, seconded by Dr. Bowman with no dissenting votes, the Board approved designating the grant in honor of Mr. Haywood.

Mr. Haywood thanked the Board members for honoring him. His family was in attendance to the meeting and also thanked the members. They spoke to Mr. Haywood's love and dedication to the pharmacy profession.

Request for Review of ExCPT Pharmacy Technician Certification Exam for Possible Recognition by the Board

Currently, the Board recognizes, as required by statute, the Pharmacy Technician Certification Board (PTCB) technician certification examination. ExCPT has asked the Board to recognize their technician examination for certification.

The Pharmacy Practice Act allows, but does not require, the Board to recognize a technician certification exam that is "equivalent" to the PTCB exam. The Board members questioned whether the ExCPT exam is "equivalent" to the PTCB exam and would assess what is statutorily required for technician certification.

After discussion, it was the consensus of the Board to direct staff to engage a neutral third party to examine the ExCPT exam to compare and contrast it with the PTCB exam. The Board will then take under consideration whether or not to recognize the ExCPT exam for technician certification.

Report and Recommendation of the USP <800> Working Group on Non-Compounding Hazardous Drug Handling by Pharmacies

USP chapter <800> standards governing the handling of hazardous drugs becomes effective on December 1, 2019. The Board has previously issued a statement explaining that when USP <800> is expressly incorporated into both USP chapter <795> or <797>, it will apply to compounding activities by direct operation of federal and state law. USP chapter <800> also includes standards for the handling of hazardous drugs in non-compounding activities, which are not currently addressed in Board policy or rule.

At the February 2018 Board meeting, the Board directed the USP <800> working group to reconvene and further review <800> as it applies to non-compounding activities, and to return to the full Board with specific recommendations at the Board's April 2018 meeting.

Director of Inspections Krystal Stefanyk presented the USP<800> working group's recommendations. Ms. Stefanyk stated that the working group recommends that USP <800> be noted as best practice in pharmacy operations that include non-compounding activities including hazardous drug handling. The group recommends that the Board direct inspection staff to continue to make observations during inspections to help identify potential risk for handling Hazardous Medications, and to provide education on how to comply with USP Chapter <800> standards to minimize risk to pharmacy staff, patients, and the public.

After discussion, on a motion from Mr. Haywood, seconded by Dr. Vance with no dissenting votes, the Board approved the working group's recommendation.

Licensing Department Personnel Changes

Debbie Stump has served as the Director of Licensing for over ten years. Ms. Stump made a request to Mr. Campbell to step down as Director of Licensing and to resume a Licensing Specialist position.

Effective April 1, 2018, Missy Betz was promoted to the position of Director of Licensing. Missy has been with the licensing department for close to ten years and has been the licensing department's point person on the Thoughtspan effort.

Process for Approving Pharmacists:Technicians Ratio Requests

Under North Carolina law, "a pharmacist may not supervise more than two pharmacy technicians unless the pharmacist-manager receives written approval from the Board. Staff has, by policy, placed requests for a Pharmacists to Tech ratio of 3:1 or 4:1 on the consent agenda for approval by the Board as long as the pharmacy has demonstrated that it employs the requisite number of certified technicians to justify the increase. The Board has instructed staff that any request for a ratio increase of 5:1 or greater is to be placed on an agenda for the full Board to consider at a meeting. Because ratio requests are placed on each monthly consent agenda, there is a slight delay in issuing approvals.

Mr. Campbell inquired if the Board would allow staff to issue authorization to pharmacies to implement a 3:1 or 4:1 ratio increase if the application is complete, correct, and the pharmacy employs the required number of certified technicians. Requests for ratios of 5:1 or greater would still come before the full Board, as well as any intricate applications.

After discussion, on motion from Dr. Bowman, seconded by Dr. Vance with no dissenting votes, the Board authorized staff to approve tech ratio increases of 3:1 and 4:1, if the application is correct and has the applicant employs appropriate number of certified technicians.

Board Officer Selection and Committee Appointments – May Meeting

Mr. Campbell reminded Board members that each May the Board selects its officers for the coming year and makes its appointments to Board committees for the year. At the May 2018 Board Meeting, the Board will select a President and Vice President. The Board will also make appointments to the Budget and Finance committee; Telepharmacy committee (if the Board wishes to continue the committee); Opioid Response Committee; DME Subcommittee; and NCPHP Board of Directors.

2018 Board Retreat and Location

Mr. Campbell inquired whether the Board would like to hold a retreat this year and if they had preference on a location and venue.

After discussion, the Board directed staff to research locations in September or October in Greensboro or Blowing Rock, NC, to hold the Board retreat.

Financial Report

Krystal Smith, Account Manager, presented the March 2018 financial report to the Board.

Investigations and Inspections Report

Joshua Kohler, Director of Investigations, presented the April 2018 investigative report.

NABP District III Meeting, August 12-14, 2018, Asheville, NC

Mr. Campbell reminded members that the 2018 District III meeting will be hosted by the Board and Campbell University College of Pharmacy & Health Sciences August 12 – 14, 2018 at the Renaissance Hotel in Asheville, NC. Mr. Campbell, Dr. Bowman, and Dr. Michael Adams (Dean of Campbell University, College of Pharmacy & Health Sciences) have finalized the agenda and registration will be sent out in early May.

NABP Annual Meeting Reminders

Mr. Campbell reminded Board members that the NABP Annual meeting will be held May 5- 8, 2018 in Denver, Colorado.

Reports to the Board

Wendy Cox, UNC Eshelman School of Pharmacy, updated the Board on the pharmacy school's dean search to replace Dean Bob Blouin who is now the Provost and Executive Vice Chancellor of the University.

Consent Agenda

It was moved by Dr. Bowman, seconded by Dr. Keith Vance with no dissenting votes, to approve the consent agenda as presented. The motion carried with no dissenting votes.

The following items were approved.

Prehearing Conference

Approval to Continue with Pharmacist Licensure Process

RPh. John Walter McClatchy was subject of a prehearing conference held April 23, 2018, heard by Mr. Vance, regarding his pharmacist licensure application. RPh. John McClatchy submitted North Carolina Reciprocity Application and NABP Application to Transfer a Pharmacist License on January 21, 2018. Mr. McClatchy disclosed that on May 3, 2012, he was disciplined by the Oregon Board of Pharmacy for allowing technicians to use his pharmacist's code to document duties that require a pharmacist. The Oregon Board of Pharmacy imposed a fine and placed his license on probation for three years with conditions that included not serving as a preceptor or pharmacist manager during the time of probation. **Recommendation:** Mr. Vance proposed that Mr. McClatchy be approved to proceed through licensure process.

Staff Issued Letters of Warning

Technician Paris Smith was subject of a prehearing conference held April 23, 2018, heard by Mr. Vance, regarding her technician registration application. Ms. Paris Smith submitted a technician registration application on March 13, 2018, which included inappropriate documentation. **Recommendation:** Mr. Vance proposed **Letters of Warning** to Ms. Smith and her pharmacist manager Indu Krishnankutty, license #17906, concerning oversight of technician applications.

Reciprocity Candidates

Name	License Type	License #	Application Type	Application Complete
Ajay Krishna Gupta	Pharmacist	27646	Reciprocity	3/21/2018
Charles Shields Conroy	Pharmacist	27648	Reciprocity	3/21/2018
Christiana Tolulope Ogunwale	Pharmacist	27658	Reciprocity	4/11/2018
Christie Lynn McElfresh	Pharmacist	27647	Reciprocity	3/21/2018
Christopher Addison Childress	Pharmacist	27651	Reciprocity	3/21/2018
Denali Cahoon	Pharmacist	27666	Reciprocity	4/18/2018
Fairy Smit Patel	Pharmacist	27660	Reciprocity	4/11/2018
Hardikkumar Prafulbhai Patel	Pharmacist	27659	Reciprocity	4/11/2018
Jellino McSween	Pharmacist	27644	Reciprocity	3/21/2018
Kathryn Allison Wheeler	Pharmacist	27655	Reciprocity	4/4/2018
Kelli Nicole Reardon	Pharmacist	27650	Reciprocity	3/21/2018
Kirk Allen DeBuck	Pharmacist	27643	Reciprocity	3/21/2018
Kristin Diane Calarese	Pharmacist	27667	Reciprocity	4/18/2018
Marra Jeane Burr Pienta	Pharmacist	27665	Reciprocity	4/18/2018
Michael Joseph Havens	Pharmacist	27645	Reciprocity	3/21/2018
Natalie Nicole Scarbrough	Pharmacist	27661	Reciprocity	4/11/2018
Samantha Ashlee Schmidt	Pharmacist	27649	Reciprocity	3/21/2018
Sarah Nerine Nixon Adams	Pharmacist	27656	Reciprocity	4/11/2018
Stacy Ann Carr	Pharmacist	27657	Reciprocity	4/11/2018
Total			19	

CPP Candidates

- Kristen Rose Bossert/ CPP Approval #700127 – Approved 04/17/2018
- Sebastian Czerwony/ CPP Approval #700128 – Approved 04/17/2018
- Clayton Britt Nance, II/ CPP Approval #700129 – Approved 04/17/2018
- Penny Beckwith Stewart/ CPP Approval #700130 – Approved 04/17/2018
- Timothy John Daly/ CPP Approval #700131- Approved 04/19/2018

Increase in Pharmacists to Technician Ratio

- Blue Ridge Pharmacy #11348, 175 Towerview Court, Cary NC/Elizabeth Heath, PM
- Cannon Pharmacy-Concord # 12646, 760 Cabarrus Ave., W, Concord NC/Donald Young, PM
- CMC-Enterprise Pharmacy #11085, 440 Golf Acres Dr, Charlotte NC/Michael Molby, PM
- CVS Pharmacy, LLC #10904, 505 Smokey Park Hwy, Asheville NC/Jessica Gunduz, PM
- Family Practice Pharmacy #03751, 101 Heart Drive, Greenville NC/Jamie Ward, PM
- Greensboro Family Pharmacy #12039, 2290 Golden Gate Drive, Greensboro NC/Dustin Webster, PM
- Koonce Drug Company, Inc. #05507, 112 E 7th Ave, Chadbourn NC/Robert Thompson, Jr., PM
- Novant Health Pharmacy Services, LLC #12895, 911 West Henderson St, Salisbury NC/David Eller, PM
- PharMerica #09839, 749-A Simpson Street, Simpson NC/Anita Logan, PM
- Wal-Mart Pharmacy #07984, 306 N Generals Blvd, Lincolnton NC/Chinyere Okam, PM
- Wal-Mart Pharmacy #07964, 3000 E Franklin Blvd, Gastonia NC/Jeremy Heller, PM
- Wal-Mart Pharmacy #09975, 2505 Lincolnton Hwy, Cherryville NC/Divyesh Patel, PM
- Wal-Mart Pharmacy #09444, 3475 Pkwy Village Cr, Winston Salem NC/Emily Meadows, PM
- Wal-Mart Pharmacy #08010, 14215 US Hwy 64 West, Siler City NC/Lydia Lienau, PM
- Wal-Mart Pharmacy #08030, 4550 Kester Mill Rd, Winston Salem NC/Mohamed Darwish, PM

Closed Session

On a motion from Dr. Vance, seconded by Mr. Mixon with no dissenting vote, the Board moved into closed session to discuss possible summary suspension.

When open session resumed on a motion from Dr. Bowman, seconded by Mr. Mixon with no dissenting votes, Mr. Minton stated that Technician Samantha Jones, registration #52775; Technician Camile Daniels, registration #15796; and RPh. Melva Cleary, license #13173 were summarily suspended.

The Board adjourned the meeting at 11:48am.

Gene Minton, President

L. Stan Haywood, Vice-President

Dr. Andrew Bowman

William A. Mixon

Dr. Keith Vance

Robert A. Graves